

Continuous Improvement Steering Committee (CISC) Meeting Minutes



Date:
Meeting Location:
Scribe/Timekeeper:
Guest:

Meeting Time:
Facilitator:
Attendees: AH, AM, CW, NF, TL, JB, GC, BL, AS

Topic #1: _____ **Time:**

Summary:

Conclusions:

Action items:

Person responsible:

Deadline:

Topic #2: _____ **Time:**

Summary:

Conclusions:

Action items:

Person responsible:

Deadline:

Topic #3: _____ **Time:**

Summary:

Conclusions:

Action items:

Person responsible:

Deadline:

Topic #4: _____ **Time:**

Summary:

Conclusions:

Action items:

Person responsible:

Deadline: