



2017

Julianne X, Training Manager

Nicole X, Facility Manager

Angie X, Facility Manager

Bobby X, Financial Analyst

Titi X, Facility Manager

Amy X, Vet Services

Caroline X, Team Lead

Ashley X, Team Lead

CCM Continuous Improvement Steering Committee

Date: September 25, 2017

Minutes/time: Amy

Next Minutes: Caroline

1. CI Activity/Exercise (15 minutes)

Ashley

2. Minutes report-out: (5 minutes)

Bobby

3. Conference reflections: Everyone (15m)

- a. What did you learn?
- b. What is CCM good at?
- c. What does CCM need to improve at?

4. Workshop Reflections: Everyone (15m)

- a. What worked?
- b. What needs to be improved?
- c. Think: All Hands

5. Metrics Champion / Updates (5m)

- a. How are we doing?
- b. Optos Ideas

6. AALAS Conference: (30m)

Warning! 1 more meeting before AALAS

- a. Review Proposal to DMJ
- b. Individual Assignments

7. Next Steps: (5 minutes)

- a. Project Action Plan Assignments
- b. Next meeting: XXX